

Planning, Inc.



Leadership • Education • Training

Service Disabled Veteran Owned
www.planprograms.com



PLANNING, Inc. Leadership Development Training

Introduction

PLANNING, Inc. is a small, minority and service-disabled veteran-owned training company offering specialized human resource solutions to the federal workforce. Since our founding in 1982, PLANNING, Inc. has developed a reputation for excellence as a provider of retirement and financial planning seminars. In 2009, we expanded our scope of instruction to encompass leadership development training and succession planning by building strategic alliances with organizations and independent contractors who are experts at delivering this type of instruction. In 2012, we added career transition planning to our seminar offerings and in 2013 we added program management and Human Capital Management and Consultation.

Seminars

Our seminars are conducted by seasoned professionals and organizations skilled in working with the government and private sector delivering customized or off-the-shelf training. Our seminars are designed around the following modules:

Five-Day Programs

- Executive Development
- Career Transition
- Decision Making and Problem Solving

Three-Day Programs

- Leadership Succession
- HR for Supervisors and Managers
- Program Management

Two-Day Programs

- Emotional Intelligence
- Building High-Performance Teams
- Driving Results and Measuring Performance
- Leading Change
- Planning and Organizing
- Building Partnerships and Coalitions

One-Day Programs

- Strategic and Systems Thinking
- Leading Change
- Leadership Succession Overview
- Effective Communication
- Leadership in a Political World
- Making Difficult Choices
- Problem Solving
- Writing Clearly
- Critical Thinking
- Conflict Management
- Managing Difficult Conversations
- Five Behaviors of a Cohesive Team
- Building Performance & Productivity Through Employee Engagement
- The Skilled Manager

Seminar Topics

Seminars cover the following subject matters:

Executive Education- This consists of executive education, facilitation and related decision support services to organizations engaged in leadership development.

Executive Coaching- We facilitate learning and behavioral results for clients by enhancing their awareness of their own strengths and weaknesses, the needs of the organization and their ability to establish and sustain collaborative relationships and managing progress and accountability.

Leadership Assessment- This identifies leadership gaps and strengths and focuses training initiatives on developing strengths and filling in gaps.

Succession Planning- We provide a nationally recognized faculty of Human Capital Management and Leadership Succession Planning experts to assist clients with the identification, development, and training of "next generation leaders."

Our Program Management seminars are conducted by skilled Subject Matter Experts with over 25 years of experience from public and private service and provide customized or off-the-shelf training. This course provides training that facilitates and develops an individual's

program management skill-sets to enable an organizations- staff to effectively communicate and collaborate within teams for maximum effectiveness. It continually stresses cross-training. The training offers a more hands-on approach to learning emphasizing individual and group exercises, rather than a PowerPoint intensive experience. This three-day course addresses the following principles:

- Understanding How Productivity is Affected by Challenging Processes
- Understanding the Critical Aspects of Program Priorities, Planning Frameworks and Follow-Through by Offering an Introduction to Systems and Strategic Thinking
- Transitioning into a Program Management Role for the First-Time Manager
- Managing External and Internal Influences that Affect the Program and Team's Performance
- Developing Performance Measurement Strategies
- Developing Meaningful Reports and Presentations on Program Performance

Instructor Experience

PLANNING, Inc.'s faculty brings experience from both the public and the private sectors. Many of our speakers have served as successful members of the Federal Senior Executive Corps (SES) as well as having forged successful careers in private sector activities such as consulting and Project Management with the National Academy of Public Administration (NAPA), Principals with the Council for Excellence in Government, and Federal Executive Institute (FEI), and college level instructors.

The faculty is MBTI-certified, EQi and EQ-360-certified, and SII-certified, and they are members of the International Coach Federation (ICF) and American Counseling Association (ACA).

Strategic Partners:

- Logistics Management Institute (LMI)
- McManis & Monsalve Associates (HUBZONE)

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Business Size	Business Type
Small/<\$7.0M	Corporate Entity (not tax-exempt) Service-Disabled, Veteran-Owned Small Business
EIN:	52-2254450
DUNS:	196085997
GSA MAS:	GS-02F-0002R
SAM	Active. Updated 06 June 2016. Valid through 05 June 2017
TRAC	4143-0671-8323
NAICS Code:	611430, 541611, 541612, 541690, 611710, 611699

Lines of Business: Leadership Development Training; Succession Planning; Career Transition Planning; Human Capital Management and Consultation; Program Management